



As part of MyLandrumHR, the Employee Portal is optimized to work across smartphones, tablets, laptops, and desktops, making it easy for you to access the information you need, when you need it.

How to Register

- > Go to: <http://landrumhr.com/selfregister>
- > Enter the requested information – Enter “Landrum” for Title
- > Click Continue
- > Complete Registration

Once you're logged in to MyLandrumHR, click the Employee Portal link in the left column to access your information

Information Available:



Dashboard

Personal

Benefits

Pay

Taxes

Time Entry

About | Privacy | **Lang: English**

Personal

Review your employment summary, such as your job title, pay rate, and date of hire. Access your personal and contact information, address, emergency contact and Veteran status, if applicable.

Benefits

Review the benefits in which you have enrolled, including an overview of your health plans. Your retirement summary is also listed, which includes: 401(k) details (earnings, deferrals, loan payments, employer contributions, if applicable), and Safe Harbor details.

Pay

View and print your check stubs. Review your gross and net pay, taxes, deductions, and pay dates. You can also view or edit direct deposit information

Taxes

View and edit your tax withholdings, or download and print your W-2.

We're here to help! Employees can call the Employee Help Center at [800-332-9525](tel:800-332-9525) between the hours of 8 a.m. and 5 p.m. CDT or email any time to helpcenter@landrumhr.com.

Main: 850-476-5100 | Toll Free: 800-888-0472 | Email: technicalsupport@landrumhr.com