

Employee Steps To Report A Work-Related Injury



IS MEDICAL TREATMENT NEEDED?

Monday - Friday
7AM -5PM CST

After Hours & Holidays

IS IT LIFE-THREATENING?

Immediately inform your supervisor.

Your supervisor will report the injury to LandrumHR who will authorize & direct medical treatment & drug test.*

Your supervisor will direct you to the nearest Urgent Care.

Your supervisor will call 911 or send you to the nearest emergency room.

Transportation options for injuries include self-transportation, friend / family member transport, or commercial taxi.

URGENT CARE FOR:



Strains & Sprains



Minor Burns



Punctures & Bites



Chemical Exposure



Foreign Body In Eye



Lacerations

EMERGENCY ROOM FOR:



Amputations



Major Breaks



Heat-Related Illness



Anaphylactic Shock



Head Injuries



Severe Burns

AFTER MEDICAL TREATMENT IS PROVIDED...

1. Stay in contact with your supervisor & LandrumHR throughout your treatment & recovery process.
2. After treatment, turn in all paperwork to your supervisor & LandrumHR at wclaims@landrumhr.com or fax 850-478-4088.
3. With your supervisor, complete, sign & submit the **Injury and Incident Investigation Report Form** and return it ASAP.
4. Prescriptions can be filled at any pharmacy. Contact LandrumHR at 800-888-0472 x303 if any problems occur. If you self pay send all receipts & paperwork to LandrumHR at wccclaims@landrumhr.com for reimbursement.

QUESTIONS/CONCERNS? Contact the LandrumHR Risk Department at 800-888-0472 x303.

* Drug testing is required (state permitting and is typically done at an urgent care center or Labcorp / Quest facility)